

TOP 10 THINGS CSAI WANTS YOU TO KNOW

1

Registration with the Center for Student Activities & Involvement is an annual process. Make sure to re-register so you don't lose student organization privileges.

2

Keep your Involvement Network roster up to date. This is how Campus Reservations, Events & Technical Services systems give access to members to make reservations on behalf of your organization.

3

Review your constitution and make adjustments if organization practices are not aligned.

4

Ensure there are checks and balances when it comes to organization funds.

5

Fundraising/collection request forms must be submitted to the Center for Student Activities & Involvement at least one week prior to the event to ensure compliance with the Solicitation Policy.

6

Use of University trademarks for promotion or merchandise requires approval by the Office of Trademarks & Licensing. Any product or item for internal usage that uses a University of Georgia mark must be produced by an approved, licensed vendor.

7

Student Government Association facilitates Small Club Allocations for student organizations to receive financial assistance for programs and travel.

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If members need space to do work and/or have small meetings, tables and cubicles in the Center for Student Activities & Involvement are available to all registered student organizations on a first-come, first-served basis.

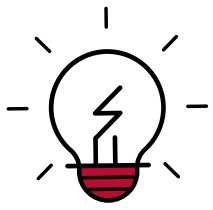
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Involvement Ambassadors are available for 30-minute coaching sessions.

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Center for Student Activities & Involvement staff are available for drop-in advising.





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